

Research Coordinator

- ➔ Location: Nairobi or Kisumu, Kenya or Kampala, Uganda
- ➔ Start date: Q2 2022
- ➔ Type: Full-time
- ➔ Duration: 12 months (with the potential to extend)

Who we are

Neopenda is dedicated to creating cutting-edge technology solutions that meet the needs of underserved healthcare workers and communities in emerging markets. We know firsthand the challenges of healthcare in low-resource settings. As biomedical engineers, we leverage technology and user-centered design to create better, more affordable medical devices. Our first product, neoGuard™, is a 4-in-1 wearable vital signs monitor that provides real time data to healthcare workers.

Neopenda is an early-stage, venture-backed startup. We have launched in Kenya and are scaling our efforts globally. We have a diverse and passionate team, with team members in the US, Kenya, Uganda, and Nigeria. We are deeply rooted in our values:

- Sustainability
- Integrity
- Equity
- Inclusivity
- Humanity
- Resilience

Learn more about us online: www.neopenda.com

What you'll do

We are looking for a skilled Research Coordinator with diverse experience to help with the design and implementation of a number of research and M&E projects. As the Research Coordinator, you will work closely with our Research & Evaluation Lead and take ownership of a number of tasks.

Tasks and responsibilities include, but are not limited to:

- Designing study protocols and study instruments for Neopenda's multi-country feasibility and impact studies
- Identifying and prioritizing research projects with competing timelines
- Budgeting, planning and coordinating of research activities from start to finish
- Supporting accurate data collection through training of on-site research staff and provision of technical oversight to ensure projects are implemented with fidelity
- Support and advise team members on research and data management best practices, including research ethics, data analysis and security
- Managing databases and preparing data sets from a variety of sources; conducting analyses to translate into actionable insights
- Liaising with a variety of external stakeholders including community partners, research collaborators and regulatory bodies on research-related objectives
- Serve as the primary contact at Neopenda for research-related matters pertaining specifically to grant deliverables

- Developing study reports, abstracts, peer-reviewed articles or other research products and research-related grant proposals
- Contributing to strategic thinking related to Neopenda's monitoring, evaluation, research and learning strategy, alongside senior management and external research partners

What we're looking for

The position is fast-paced and continuously evolving with emerging projects. The ideal candidate for this role will have:

- A Master's degree in public health, medical statistics, epidemiology or related field
- Advanced quantitative and qualitative skills and a strong understanding of research methods
- 3-5 years of research experience with at least one first-author publication
- Ability to effectively organize, self-manage and prioritize diverse tasks with minimal supervision
- Proficiency with analytical software and visualization tools, including Excel, R, STATA and Tableau
- Experience with electronic data capture systems such as REDCap, TrialKit and CastorEDC
- Strong analytical and communication skills (written and oral) with a demonstrated ability to distill and disseminate research findings to a wide public audience
- Excitement for building impactful technology, and a willingness to learn and grow with this position
- Strong ability to work collaboratively across teams, and an ability to work flexible hours to support team members and external partners across several time zones
- Ability to thrive in a small startup environment and wear multiple hats including administrative tasks as needed

Why join Neopenda?

- We're a scrappy, inclusive, and authentic team that is rapidly growing.
- You'll be helping pioneer health tech in emerging markets. We've got our sights set on massive impact in global health.
- You'll have access to our network of global experts within our team, our panel of mentors, and our groups of advisors.
- Your efforts will quickly and directly impact the lives of the vulnerable patients we serve.
- We offer competitive compensation commensurate with level of experience.
- We gladly provide benefits to each of our full-time team members. Benefits include company contribution towards health insurance and retirement. Our team also enjoys monthly happy hours and quarterly events.

If you are interested in this position, please send a cover letter and CV to careers@neopenda.com. Applications will be reviewed on a continuous basis until the position is filled.